

**Oyster River Cooperative School District
REGULAR MEETING**

February 12, 2014

Oyster River High School, C-124

6:30 PM

- o. CALL TO ORDER (6:30 PM)**
- I. 6:30 – 7:00 PM MANIFEST REVIEW/APPROVAL AT EACH SCHOOL BOARD MEETING**
- II. PLEDGE OF ALLEGIANCE (7:00 pm)**
- III. PUBLIC COMMENTS**
- IV. APPROVAL OF MINUTES**
 - Motion to approve: 1/14/14, 1/15/14 and 1/22/14 meeting minutes.
- V. ANNOUNCEMENTS AND COMMENDATIONS**
 - A. District**
 - B. Board**
- VI. DISTRICT REPORTS**
 - A. Assistant Superintendent/Curriculum & Instruction Report(s)**
 - B. Superintendent's Report**
 - C. Business Administrator**
 - D. Student Senate Report**
 - E. Other:**
 - Athletic Field Upgrades – Todd Allen and Corey Parker
- VII. DISCUSSION ITEMS**
- VIII. ACTIONS**
 - A. Superintendent Actions**
 - B. Board Action Items**
 - Motion to approve ORHS overnight field trip for Robotics competition.
 - Motion to approve list of policies.
- IX. SCHOOL BOARD COMMITTEE UPDATES**
- X. PUBLIC COMMENTS**
- XI. CLOSING ACTIONS**
 - A. Future meeting dates:** 3/5/14, 3/19/14 Regular meeting
- XII. ADJOURNMENT**
- XIII. NON-PUBLIC SESSION: RSA 91-A:3 II(a)**
 - Superintendent Evaluation**NON-MEETING SESSION: RSA 91-A:2 {If Needed}**

The School Board reserves the right to take action on any item on the agenda.

Respectfully submitted,

Superintendent

<p>If you require special communication aids, please notify us 48 hours in advance.</p>
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**Oyster River Cooperative School District
SAU #5**

Welcome to the School Board meeting. If you wish to be heard by the Board, please note "Public Comment" at the beginning of the agenda (reverse side). The comment section of the agenda should not exceed three (3) minutes unless extended by the Chair. Occasionally, the Board may "suspend its rules" to allow visitor participation at the time an issue of specific interest is being addressed.

Visitors should not expect a Board response to their comments or questions under the above since the Board may not have discussed or taken a position on the matter. The Superintendent, without speaking for the Board, may offer clarification as appropriate.

Agendas and background information are available on the district website prior to meetings. Agendas and additional information are generally available at the entrance to the meeting room or distributed at the time the item is introduced for discussion.

The ORCSD School Board will meet in regular session on the first and third Wednesdays of the month with special meetings when necessary. The School Board appreciates your attendance at these meetings and invites your continued interest in its work on behalf of the children and residents of the District.

Oyster River Cooperative School District Members:

• Maria S. Barth,	Term on Board: 2012 –2015
• Thomas Newkirk,	Term on Board: 2013 - 2016
• Kenneth Rotner,	Term on Board: 2013 - 2016
• Megan Turnbull	Term on Board: 2011 - 2014
• Ann Lamborghini Lane	Term on Board: 2011 - 2014
• Allan Howland	Term on Board: 2012 - 2015
• Edwin Charle	Term on Board: 2012– 2015

Information Regarding Nonpublic Session

On occasion, the Board agenda may include (or be adjusted to include) a Nonpublic Session. When a motion is made to do so, it will be done under the provisions of the NH State Law RSA 91-A:3 II, and one or more of the following reasons will be claimed for entering Nonpublic Session:

- a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request will be granted.
- b. The hiring of any person as a public employee.
- c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- d. Consideration of the acquisition, sale or lease of real property or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency of any sub-division thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

Oyster River Cooperative School District

FY 15 Public Hearing

January 14, 2014

7:00 p.m.

School Board Members: Maria Barth, Tom Newkirk, Al Howland, Ann Lane, Megan Turnbull, Ed Charle, Kenny Rotner, and Student Representative Peter Zwart

Administrators: Superintendent James Morse, Sue Caswell, Jay Richard, Dennis Harrington

There were twelve members of the public present.

School Board Goals:

The budget will not exceed 2%

The budget will be in accordance with Class Size Policy IIB

Determine if savings can be achieved before adding new positions

Tuition funds will be used to maintain and enhance programs and to lower the tax impact

The Budget will support State and Local Standards

The Budget will account for unique costs associated with Common Core, the Strategic Plan, The Technology Plan and Equalizing Elementary Enrollment

Community Goals:

The Selectmen, Town Council and residents want a fiscally responsible budget

Parents want a budget that addresses the educational needs of their children.

The School Board Challenge is to insure that student needs are being met and that the budget is fiscally responsible.

District Highlights:

Great students

Dedicated staff

Parental Support

Broad Community Support

Academically Competitive

Class Size in Accordance with Policy IIB

Board Policy IIB: 18-22

ORHS Core=18 to 1 Electives 12.5 to 1

Core courses in compliance with the following exceptions: Advanced Placement Courses and Electives

Special Education caseloads are based upon the needs as outlined in a students' individual Education Plan

Board Policy 18-22

ORMS:

Class loads in compliance with Policy IIB

Special Education case loads are based upon the needs as outlined in a students' individual Education Plan

Elementary:

Class loads in compliance with Policy IIB

Special Education case loads are based upon the needs as outlined in a students' individual Education Plan

District Accomplishments:

District Strategic Plan in Development: Vision, Mission and broad goals complete

Capital Improvement Plan in Progress: Facilities: \$1 million met

Enrollment Projections Updated: LRPC Project District enrollment stable for next five years

District Challenges:

District Strategic Plan in Development: Specific action strategies under development

Capital Improvement Plan in Progress: Facilities \$3 million in unmet needs
Technology: Next steps?

FY15 Total Budget to Date:

Initial Increase Requests: \$ 686,945

New Position Requests: \$ 735,396

Total Requested Increase: \$1,422,341

Draft 2014-15 Budget as of 1/12/14:	\$ 340,473
Teacher Guild Contract	\$ 319,827
Proposed Total Increase:	\$ 660,300

FY15 Increases

Major Drivers/Expenditures

Benefits:	\$ 178,742
Capital Improvement	\$ 161,731

FY 15 Revenues:

Major Drivers/Revenues

Fund Balance:	\$ 450,000
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State Aid to Towns Down	(\$521,361)
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FY15 Budget Decrease Expenditures

Increase Operational Efficiencies:

Expand energy assessment to middle school, Mast Way and Moharimet

Decrease Energy Use/Cost:

Proposed budget for electricity/gas down \$21,300

Composting at all schools reduces our waste removal costs

Lower Health Insurance Costs:

Teachers Health Insurance

Negotiated \$295,000 savings in teacher's contract

Replaced plan driver to a less expensive plan

Increase staff costs on pharmacy card

Reduced health costs in all negotiated contracts

Warrant Article #3:

Shall the District vote to approve within the provisions of NH RSA 273:A:3 the cost items included in the collective bargaining agreement reached between the OR Teachers' Guild and the OR School Board which calls for the following increases in salaries and benefits at the current staffing levels:

2014-15: \$319,827
2015-16: \$441,969
2016-17: \$429,169

and further to raise and appropriate the sum of \$319,87 for the 2014-15 fiscal year, such sum representing the additional costs attributable to the increases in salaries and benefits required by the new agreement over those that would be paid at a current staffing level.

Warrant Article #4

Shall the District raise and appropriate \$1.00 for the purpose of constructing an addition and renovations to add a cafeteria to the Moharimet School. The entire cost of construction will not exceed \$500,000 with that amount to come from the unexpended appropriations in the District's 2013-14 budget as a result of an insurance "premium holiday from the Local Government Center on the district's health insurance premiums."

Warrant Article #5

Shall the District vote to approve the construction of two additional classrooms for the Moharimet School at a cost not to exceed \$325,000 payable over a term of five years with an annual appropriation of \$65,000, and further to raise and appropriate \$65,000 for the first year's payment in each of the following four years the appropriation of \$65,000 will be contained in the operating budget and the default budget.

Warrant Article #6

Shall the District vote to discontinue the following Capital Reserve funds with said funds with the accumulated interest to date of withdrawal, to be transferred to the general fund

Warrant Article #7

Shall the District vote to approve a tuition agreement between the Oyster River Cooperative School District and Barrington School District as negotiated by the School Board which provides for an initial term beginning on July 1, 2015 and ending on June 30, 2025 and with the term to be extended from the year to year provide that on June 30, 2021 and thereafter this contract may be terminated by either party after providing four years written prior notice of the

date of termination, and further to authorize the School Board to submit the Agreement to the State Board of Education for approval pursuant to RSA 194:22 and to authorize the School Board to take such other and further acts necessary to give effect to this resolution, including the adoption of minor amendments to the Agreement, from time to time during its term, without further action by the School District Meeting.

Warrant Article #8

Shall the District raise and appropriate at an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amount set forth on the budget posed with the warrant or as amended by vote of the first session, for the purposes set forth therein, total \$39,325,985 distributed as follows: Fund 10=\$38,061,624 regular operating budget Fund 21=\$603,361 expenditures from food service revenues, Fund 22 \$655,000 expenditures from federal/special revenues Fund 23 \$6,000 expenditures from pass through funds.

FY 15 Budget Dates:

Future Dates Reserved for Budget:

January 14: Public Hearing at ORHS Auditorium

Three public Meetings hosted by the towns

Madbury: January 20, 2014

Lee: January 21, 2014

Durham: January 27, 2014

February 5, 2014: annual Meeting Deliberative Session/Session I

March 11, 2014: Annual Meeting Voting Date/Session II

Superintendent Morse turned the meeting over to questions from the public.

Denise Day of Durham asked about the location of the proposed two additional classrooms at Moharimet. Superintendent Morse illustrated where they were in the diagram. The Barrington contract does it increase over the years? Superintendent Morse replied that their cost increases reflect the increase costs at the high school.

Dean Rubine of Lee congratulated the Board on a great job on the budget. He asked about the reserve fund? The reserve account was created by the voters at the last budget. Dean asked about as we take more tuition students and our costs decrease, will Barrington's cost per student decrease? Superintendent Morse replied no.

Jay Hilliard from Lee two additional classrooms wonders if this is the year to put revenue into the two classrooms instead of perhaps putting revenue towards capital improvements that are needed in the District.

William Henze of Lee asked if they are anticipating any petitioned articles in the budget? Superintendent Morse replied that the deadline has passed so there won't be.

Lindsay Rains of Madbury agrees that the additional classrooms are a good idea. She spoke in favor of a resource office at Moharimet School and would like to see it added to the budget.

Upon no further questions, Superintendent Morse thanked everyone for coming to the meeting.

**Oyster River School Board
Regular Meeting**

January 15, 2014

6:30 pm

SCHOOL BOARD MEMBERS: Maria Barth, Tom Newkirk, Ed Charle, Ann Lane, Kenny Rotner, Megan Turnbull, Al Howland, and Student Representative Peter Zwart

ADMINISTRATORS PRESENT: Superintendent Jim Morse, Todd Allen, Jay Richard, Dennis Harrington, Carrie Vaich

There were four members of the public present

I CALL TO ORDER at 6:30 pm: Maria Barth called the meeting to order at 6:35 pm to review manifests.

II PLEDGE OF ALLEGIANCE

Megan Turnbull made a statement: I Megan Turnbull, Oyster River School Board Member, understand that her email can be understood as contrary to the Right to Know Law.

Superintendent Morse has announced that David Taylor has withdrawn his petition of contempt against the Oyster River School Board.

III PUBLIC COMMENTS:

Dean Rubine of Lee spoke on the Moharimet Warrant Article to build two classrooms. He is not in favor of this proposal because by the time it would be paid off they would have 160 less students in the school.

Lindsay Rains of Madbury spoke in favor of a Resource Officer at the Moharimet School. She would like a committee to study safety in schools and best practices.

IV APPROVAL OF MINUTES 1/8/14: Kenny Rotner moved to approve the January 14, 2014 minutes, 2nd by Ann Lane. Kenny Rotner withdrew his motion. This will be on the next agenda for approval.

V ANNOUNCEMENTS and COMMENDATIONS

District: Todd Allen announced that mid-terms are next week at the high school and the schedule is available online. He also noted that ING has awarded Celeste Best, a teacher at the high school, the Unsung Hero award and received a \$2,000 grant. Congratulations to Celeste. Dongnon Guo, a student at Oyster River, who is an inventor, has acquired his fourth patent. He is donating the award which is 10,000 yen to the high school.

Al Howland moved to accept Shirley Thompson's gift to the District with gratitude and thanks, 2nd by Ann Lane. Motion passed 7-0 with the Student Representative voting in the affirmative.

Carrie Vaich of Mast Way mentioned that January 24th will begin the process of interviewing interns for the schools. The PTO will be hosting several upcoming events including hosting skating at Jackson Landing. They also host a monthly parents' night out. January 30th will be the third grade heritage dinner.

Dennis Harrington of Moharimet announced that they have the Winter Carnival in February.

Board: None

VI DISTRICT REPORTS

Assistant Superintendent/Curriculum and Instruction Report: PTO

Update: Carolyn Eastman gave an update on the PTO's. The discussion was focused on the new progress reports. K-5 will be using true standards based progress reports using numbers 1, 2, and 3. This is in an online format. She applauded the K-5 teachers for their efforts and for working in a new format. The first progress report will come out January 31st. They will be sending home to K-5 parents an id, and password, along with instructions. There will be support provided to them to help them if it is needed.

Superintendent's Report: Superintendent Morse discussed the Distinguished Service award. This award is nominated by the Administrative Team. The

nominee is Amarda Geiger. There is an opportunity for the Board to make a nomination later in the agenda.

Ann Lane discussed the Spanish and French program at the high school. Todd Allen reported that there are 5 students in Spanish V and 14 in AP Spanish. There are 13 students in French V and 8 students in AP French. Ann Lane would like to learn what the interest in a classic language such as Latin being offered as an offering.

The Board had an in-depth program regarding the World Language Program in the District.

Superintendent Morse is recommending that the World Language Report at the elementary level that was done previously be resurrected.

Business Administrator's Report:

Budget Update: Business Administrator Sue Caswell is expecting a fund balance at the end of the year but won't know the amount until later in the year.

Student Senate Report: Student Representative Peter Zwart reported that they are continuing to work on their upcoming fund raiser. They will be selling flowers for a Valentine's Day Fundraiser.

VII DISCUSSION ITEMS

Superintendent's Morse is recommending that this current Board do the evaluation rather than waiting for the new Board. There is a nonpublic meeting at the end of the agenda on Superintendents evaluation.

VIII ACTIONS

A Superintendent Actions: Ann Lane moved to approve the distinguished Award Recipient Amarda Geiger, 2nd by Tom Newkirk. Motion approved 7-0 with the Student Representative voting in the affirmative.

Motion to Adopt the FY15 School Budget: Al Howland moved to adopt the FY15 School Budget, 2nd by Tom Newkirk.

After a lengthy discussion, **Megan Turnbull moved to add \$50k for additional SROs in the District at the discretion of the Superintendent, 2nd by Ann Lane. Megan Turnbull withdrew her motion.**

The motion passed 7-0 with the Student Representative voting in the affirmative.

Motion to approve the default budget: Al Howland moved to approve the default budget, 2nd by Kenny Rotner. Motion approved 7-0 with the student representative voting in the affirmative.

Warrant Articles:

Tom Newkirk moved to remove warrant article five, 2nd by Maria Barth. Motion passed 6-1 with Megan Turnbull opposing. The Student Representative voted in favor of this motion.

Motion to approve warrant articles:

Ann Lane moved to approve Warrant Article 3, 2nd by Tom Newkirk. Motion passed 6-0-1 with Kenny Rotner recusing and the Student Representative voting in the affirmative.

Ann Lane moved to approve Warrant Articles 1,2,4,5,6,7 2nd by Kenny Rotner with the understanding that Article 5 has been deleted and that articles 6,7,8 have been moved to 5,6,7. Motion approved 7-0 with the Student Representative voting in the affirmative.

Assign Presentation of Warrant Articles:

Articles 1 and 2: Ed Charle
Article 3: Tom Newkirk
Articles 4 and 5 (old 6): Ann Lane
Article 6 (old 7): Kenny Rotner
Article 7 (old 8): Al Howland

Motion to approve MS26: Kenny Rotner moved to approve MS26, 2nd by Al Howland. Motion approved 7-0 with the Student Representative voting in the affirmative.

January 15, 2014

Motion to delete Policy BDE-Committees and Delegates as it will be included within Policy BBAA – School Member Authority: Al Howland moved to delete Policy BDE, 2nd by Tom Newkirk. Motion approved 7-0 with the Student Representative voting in the affirmative.

SCHOOL BOARD COMMITTEE UPDATES:

Ann Lane updated the Board on numerous legislative updates that are currently in the house.

PUBLIC COMMENTS: Denise Day of Durham spoke and wishes that the Board had some of these discussions before the public hearing last evening.

David Taylor spoke and noted that any monetary changes of the Articles will violate the RSA. He suggested that the Board make a motion during the Deliberative Session.

Kenny Rotner moved to delay the nonpublic meeting of the Superintendent Evaluation, 2nd by Ann Lane. Kenny Rotner withdrew his motion.

Ann Lane moved to add a meeting on January 29th to review manifests and Superintendent Evaluations, 2nd by Kenny Rotner. Motion approved 7-0 with the Student Representative voting in the affirmative.

CLOSING ACTIONS:

Future Meeting Dates: Regular meetings January 29, February 19, and March 5th.

Ann Lane moved to adjourn the meeting at 10:15 p.m., 2nd by Kenny Rotner. Motion approved 7-0 with the Student Representative voting in the affirmative.

Respectfully yours,

Laura Grasso Dobson
Recording Secretary

Oyster River Cooperative School District

Regular Meeting

January 22, 2014 7:00 p.m.

DRAFT

BOARD MEMBERS PRESENT: Chair Maria Barth, Tom Newkirk, Kenny Rotner, Al Howland, Ed Charle, Ann Lane and Megan Turnbull

ADMINISTRATORS PRESENT: Superintendent Jim Morse, Susan Caswell,

There was one member of the public in attendance.

I. CALL TO ORDER at 7:00 p.m.

II. PLEDGE of ALLEGIANCE

III. PUBLIC COMMENTS

None.

VI. N/A

VII. DISCUSSION ITEMS:

Superintendent Evaluation

Board discussion about timing of current evaluation and previous evaluation.

Ann Lane made a motion to suspend Board Policy CBI, Evaluation of the Superintendent. 2nd by Maria Barth. Motion passed 7-0.

Recommended that the Policy Committee review Policy CBI.

VIII. ACTIONS:

A. Superintendents Actions

Superintendent to provide the Board with his self evaluation.

B. Board Action Items

The Communications Committee will review the Deliberative Session presentations next week.

The following **Draft Warrant Article** changes were reviewed.

Article 3: No changes; Tom Newkirk moved to accept as written, 2nd by Al Howland. Kenny Rotner recused himself from the voting on this Article. Motion passed 6-0-1 with Kenny Rotner recusing himself.

Article 4: Shall the District raise and appropriate as a supplemental appropriation in the current fiscal year, \$1.00 for the purpose of construction an addition and renovations to add a cafeteria to the Moharimet School. The cost of the addition is estimated at \$500,000 with that amount to come from the unexpended appropriations in the district's 2013-14 budget as a result of an insurance premium holiday from the Local Government Center on the District's health insurance premiums. *The School Board recommends this appropriation. (Majority vote required)*

Explanation: The proposed twenty-foot addition on to the back of the Moharimet School provides the space to create a cafeteria separate from the gymnasium to become the new cafeteria. The section of the current gym directly in front of the stage is to be portioned from the gym by a folding wall. ORCSD has received from the lawsuit filed against the Local Government Center \$688,000 of which approximately \$188,000 belongs to employees and \$500,000 belongs to ORCSD. No new taxes are necessary to do this project.

The attorney reviewed and recommended the language as written. Al Howland moved to accept, 2nd by Ed Charle. Motion passed 7-0.

Article 5: Shall the District vote to appoint the School Board as agents to expend from the Facilities Development Capital Reserve Fund previously established March 9, 1999. *The School Board recommends this article. (Majority vote required)*

The attorney reviewed and recommended the language as written. The intent and purpose were not changed. Kenny Rotner moved to accept, 2nd by Al Howland. Motion passed 7-0.

Article 6: No changes. Kenny Rotner moved to accept, 2nd by Al Howland. Motion passed 7-0.

Article 7: Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amount set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth herein, totaling \$39,325,985 distributed as follows: Fund 10=\$38,061,624 (regular operating budget); Fund 21 = \$603,361 (expenditures from food service revenues); Fund 22=\$655,000 (expenditures from federal/special revenues); Fund 23=\$6,000 (expenditures from pass through funds)? Should this article be defeated, the operating budget shall be \$37,511,593 (Default Budget) which is the same as last year with certain adjustments required by

previous action of the district or by law; or the district may hold one special meeting in accordance with RSA 40:13, X, and XVI to take up the issue of the revised operating budget only. *The School Board recommends this appropriation. (Majority vote required)*

The structure and language of this article is dictated by law.

Kenny Rotner moved to accept, 2nd by Al Howland. Motion passed 7-0.

The Board signed the following documents: The Warrant Articles, the MS26 and the Default Budget.

IX. N/A

X. PUBLIC COMMENTS:

David Taylor spoke about the Superintendent Evaluation process.

XI. CLOSING ACTIONS:

Future meeting dates: 2/12/14 and 3/5/14. Manifest Meeting to be posted for 2/5/14 at 6:30pm.

XIII. NON PUBLIC SESSION: RSA 91-A:3 II(a) The dismissal, promotion, or compensation of any public employee.

At 7:50pm upon roll call vote, Kenny Rotner moved to enter into nonpublic session RSA 91-A:3 II(a), 2nd by Al Howland. Motion approved 7-0.

At 9:50 Al Howland made a motion to leave nonpublic session and return to public session, 2nd by Kenny Rotner. Motion passed 7-0.

Public session reconvened at 9:50pm.

XII. ADJOURNMENT

At 9:51pm Kenny Rotner moved to adjourn, 2nd by Al Howland. Motion passed 7-0.

Respectfully yours,

Ann L. Lane

ORCSD

Board Member At-large

Oyster River Cooperative School Board
January 22, 2014 ORHS-C-120
Non Public Meeting Minutes

Attendees:

Megan Turnbull
Ann Lane
Ed Charle
Maria Barth
Tom Newkirk
Kenny Rotner
Al Howland

Kenny Rotner made the motion to enter nonpublic session at 7:50 PM seconded by Al Howland. Motion carried by roll call vote 7-0.

Under RSA 91-A:3 II (a) The Board discussed the superintendent evaluation and compensation.

Motion made to leave nonpublic session by Al Howland, second by Kenny Rotner at 9:50 pm. Motion passed by 7-0 vote.

Public session reconvened at 9:50 PM with Kenny Rotner making a motion to adjourn seconded by Al Howland. Meeting ended at 9:51 PM.

Ann Lane
School Board At-Large



Athletic Facilities Upgrade Proposal

February 12, 2014

Todd Allen and Corey Parker

History behind upgraded facilities

- F.O.R.T
 - Rob Drugan and John Parsons
 - Over \$275,000 raised over past 10 years



History cont.

- Previous warrant articles of facilities improvements (most recent in 2007)
- Long-term planning committee acknowledging the need for athletic improvements
- Athletic field growth in communities would allow for temporary athletic fields
- Athletic Committee (Summer, 2013) unanimously agreed updated facilities is vital for expansion of athletic offerings

Why Now is the TIME!

- Athletic Participation Increase:
 - 182 Fall HS Athletes 178 Fall MS Athletes
 - 147 Spring HS Athletes 83 Spring MS Athletes
- Growth in our program offerings:
 - Unified Track/Soccer, reserve soccer teams
- Raise the standard of our facilities
- Over usage of current field, creating no poor field conditions
 - Fall- 410 Hours Spring- 364 Hours

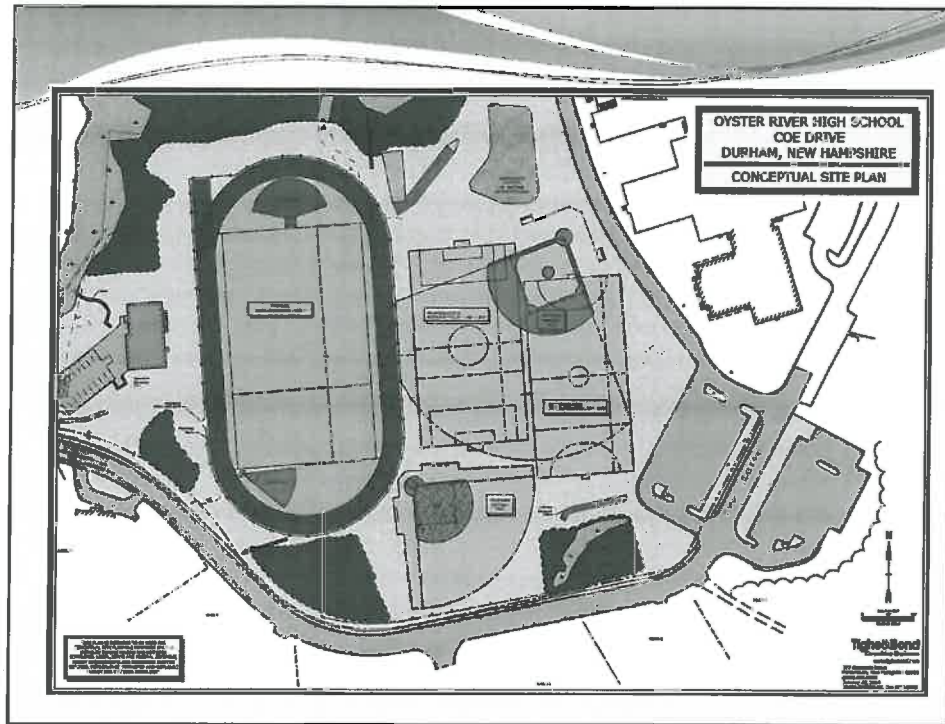
Why Now is the TIME! (Cont.)

- Provide a safe environment for community to utilize the facility
- Expand the Physical Education Curriculum
 - Keep all exercises on campus
- Eliminate the need for rentals at UNH
 - Avg. turf rental is \$160 per hour Track- \$110 per hour
- Create a true “Home Field/Stadium”
 - Construct fields to proper alignment

Concept:

How we address those needs:

- 1. Turf Field
 - (Resolve drainage and unsafe environment)
- 2. Track
 - Allow a home for 175+ athletes and every PE class
 - Save all track rental costs and be able host track meets
- 3. Reconfigure Baseball
 - Align properly with sun
 - Create a safe flow for crowds and eliminate “foul ball issues”
- 4. Create a true home!
 - Teams, Faculty and Community CAN BE PROUD OF!



Cost of the Project

- \$2.4M
- Includes:
 - 1.8M for turf and track
 - \$400,00 lighting and bleachers
 - \$200,000 reconfiguration of baseball field

How can we do this?

- District commitment of \$1.2M
- F.O.R.T.- already committed for \$300,000
- Fundraising campaign of \$900,000

What we're asking for:

- A commitment to propose a \$1.2M bond for March of 2015
- Commitment now on up to \$40,000
 - Necessary to make shovel ready
 - Test pits
 - Pre-construction permits and final drawings



Questions?

OYSTER RIVER COOPERATIVE SCHOOL DISTRICT
OYSTER RIVER HIGH SCHOOL, 55 COE DRIVE, DURHAM, NH 03824
ORHS OVERNIGHT FIELD TRIP REQUEST FORM

Today's Date: 1/22/14

Teacher/Organization: Oknard Robotics Subject: Robotics

Trip Date & Time: Depart on 3/28/14 at 6 (am/pm)
(Date) (Time)
Return on 3/29/14 at 9 (am/pm)
(Date) (Time)

Trip Contact Name & Phone Number: Oknard 369-8325
(Name) (Phone #)

Trip Destination/Address: Northeastern Regional Competition, Northeastern U.
Boston

Instructional Objective: Robotics Competition

Number of Students attending: 18 *

***Please submit an alphabetized list of each student's name and grade to the Main Office and the Nurse's Office two (2) weeks prior to the date of the trip.** Emergency forms are confidential and to be kept secure by the teacher. A first aid kit must be picked up by the teacher the day before leaving. Please return the kit and the forms ASAP.

Will any students need special assistance? If yes, specify: no

Chaperone Name(s): Oknard, Mike Popecki, Janet Atkinson

Cell Phone Numbers active during trip: _____

Transportation: Bus; Yes** or No.

**Please make arrangements for bus transportation with the Principal's secretary, ext 6002.

Review Faculty/Staff handbook for field trip / attendance procedures and time line.

Note: Overnight trips will be brought to the attention of the School Board; applications must be made at least one month in advance.

Calendar Approval: _____

Principal's Approval: [Signature]

Policies for
 First/Second Read/Adoption/Deletion
**SB Meeting of
 February 12, 2014**

Title	Code
Policies for First Read	
Emergency Care and First Aid	JLCE
Student Transportation Services	EEA
Board-Employee Communications	BHC
Suspension of Policies	BGF
Foreign Exchange Students	JFABB
Gifts to Schools	KCD
Advertising in the Schools	KHB
Student Fund Raising Activities	JJE & R
Evaluation of the Superintendent	CBI & R
Naming of Facilities	FF
Grading System	IKA
Student Assignment {Student District Placement}	JEAB
Use of Building and Facilities	KF/KF-R/KF-R1
Teacher Performance and Evaluation System	GCO
Policies for 2nd Read/Adoption	
Policies for Deletion	
Assignment of Students to Classes and Grade Levels	JG
Evaluation of Professional Staff/Administrators- Existing	GCO
Student Fund Raising Activities - Existing	JJE

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JLCE
DRAFT to Policy Committee: May 9, 2011 Date to School Board for First Read: May 25, 2011 School Board Second Read/Adoption: June 15, 2011 (EBBC — Same Language also required) School Board First Read: February 12, 2014	Page 1 of 1

EMERGENCY CARE AND FIRST AID

~~All School personnel have responsibilities in connection with injuries and emergencies occurring in school and at school-sponsored events, which may be classified as follows: (1) administering first aid; (2) summoning medical assistance; (3) notifying administration; (4) notifying parents; and (5) filing accident/injury reports.~~

~~School personnel must use reasonable judgment in handling injuries and emergencies. Caution should be exercised not to minimize or maximize any injury or illness. All personnel will understand the proper steps to be taken in the event of an injury or emergency.~~

~~The Superintendent will ensure that at least one other person on staff, aside from the school nurse, has current first aid and cardiopulmonary certification (CPR). If the school nurse or licensed practical nurse is not available, the person(s) who have current first aid and CPR certification is authorized to administer first aid and CPR as needed.~~

~~The school will annually obtain or update at the start of each school year emergency contact information of parents or legal guardian for each student and staff member. Accident forms are available at each school building office and the SAU office. The school physician, school nurse, or specially trained staff members shall assist in the treatment of injuries or emergency situations. Such individuals have the authority to administer oxygen in case of a medical emergency, if available and if appropriate. This authorization extends to administering oxygen to students without prior notification to parents/guardians.~~

~~Additionally, the school physician, school nurse, or specially trained staff members may also administer epinephrine to any student in case of a medical emergency, if appropriate. This authorization extends to administering epinephrine without prior notification to parents/guardians.~~

~~For significant injuries, the staff person witnessing the event must fill out an accident report, which must be submitted to administration so that he/she is informed and a basis is established for the proper processing of insurance claims and remediation if necessary.~~

~~The District makes it possible for parents to subscribe to student accident insurance at low rates. This program is offered each year during September. The District does not provide student accident insurance.~~

The Oyster River Cooperative School Superintendent, in consultation with school health personnel, will ensure that procedures are implemented in the schools to provide for emergency care and first aid for students, school staff and visitors who are injured or become ill at school.

Appropriate staff will receive an orientation regarding the District's emergency care and first aid procedures, and each school will designate staff who have received first aid and CPR training. Emergency cards will be maintained for all students.

Minor injuries and illnesses should be referred to the school nurse or other designated school staff

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JLCE
DRAFT to Policy Committee: May 9, 2011 Date to School Board for First Read: May 25, 2011 School Board Second Read/Adoption: June 15, 2011 (EBBC – Same Language also required) School Board First Read: February 12, 2014	Page 1 of 1

for treatment. Treatment will be provided within the school in accordance with applicable laws and Board policies. In the event of a serious injury or illness, the individual may be transported to his/her physician or health facility, depending upon the particular circumstances.

Parents will be informed when their child is injured or becomes ill at school, and appropriate records will be kept by the school nurse.

Authorization:

In case of medical emergency, in the event that I/we cannot be reached, I/we authorize the Oyster River School District, its agents, employees, and other officers to procure and consent to any medical examination, diagnostic process or course of treatment, including transportation and hospital care, to be rendered to my/our child by or under that supervision of any duly licensed health care provider.

An accident report must be completed for all serious injuries.

Legal References:

RSA 200:40; ~~200-40-a, Emergency Care~~
~~RSA 200:40-a, Administration of Oxygen by School Nurse~~
~~NH Code of Administrative Rules, Section Ed.306.12(b), School Health Services~~
 NH Code of Admin. R. 306.04(a)(19); 306.12(b)

Cross Reference:

~~EBBC – Emergency Care and First Aid~~

JLCD – Administering Medications to Students

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: EEA
Date of Adoption: April 16, 1987 School Board Adoption: September 22, 2010 School Board First Read: February 12, 2014	Page 1 of 2 Recommended

STUDENT TRANSPORTATION SERVICES

~~The purpose of providing transportation to and from school for students in the Oyster River District is to maximize the opportunity for public school education for the children of the district.~~

~~The determination of transportation policies and regulations is based on the following three concerns:~~

- ~~1. The safety and well being of children.~~
- ~~2. To minimize the time elapsed between leaving home for school and arriving home after school.~~
- ~~3. The cost to the district.~~

The Oyster River Cooperative School District will provide pupil transportation services consistent with applicable law.

RESPONSIBILITY:

~~The responsibility for a student using school transportation rests with the parents until the student boards the bus for school and after the student has left the bus on the return trip.~~

Parent/Guardian are responsible for student until the student embarks and disembarks from the school vehicle.

The principal of the school has complete authority over students from the time they board a bus school vehicle until they leave the bus school vehicle for home. The responsibility of the principal for the safety and discipline of the students is delegated to the transportation supervisor and thence to the bus driver when students are on the bus school vehicle, loading, or unloading.

TRANSPORTATION SUPERVISOR:

The transportation supervisor will function within established board policies pertaining to all aspects of pupil transportation. The transportation supervisor will work with and be responsible directly to the business administrator. The principal will work closely with appropriate staff to ensure safety and discipline of the student is maintained.

If deemed advisable by the transportation supervisor and approved by the school board, some students may be required to walk distances beyond those specified, but within the maximum distances allowed by RSA 189:6 and 189:8. Pupils residing in areas which are inaccessible by a local school district's established mode of transportation may be required to walk a distance not to exceed one and one-half miles to a school bus stop. This exception is generally reserved to the "mud season" or other deficiencies in road construction/ownership. The route must be approved by the Commissioner of Education.

Alternative transportation may be arranged for children living in remote areas if deemed advisable by the transportation supervisor and approved by the school board.

The transportation supervisor will establish regulations for bus school vehicle riders which will be distributed to students and parents at the beginning of each school year.

The transportation supervisor will develop and supervise a student training program. At least twice during the school year, each pupil who is transported to school in a vehicle shall be instructed in safe riding practices and shall participate in emergency evacuation drills.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: EEA
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STUDENT TRANSPORTATION SERVICES (continued)

Transportation privileges may be suspended for failure to conform to district transportation regulations. A procedure for suspension will be developed by the transportation supervisor and made part of transportation regulations.

The transportation supervisor is authorized to hire, train, supervise, and dismiss bus drivers.

ELIGIBILITY:

All students in K-4 living more than one mile from school shall be transported to school.

All students in grades 5-12 living more than one and one-half miles from school shall be transported to school.

Students living less than the above distances from a school may be transported to school if, in the judgment of the transportation supervisor, conditions warrant it.

Tuition pupils attending Oyster River schools may be transported to school for a fee, to be approved by the board, providing that no extra mileage or time is involved.

ROUTES AND ~~BUS~~ SCHOOL VEHICLE STOPS:

The transportation supervisor is responsible for establishing ~~bus~~ school vehicle routes, ~~bus~~ school vehicle stops, assigning pupils to ~~buses~~ school vehicles, and for publicizing the routes with approximate time schedule.

Students in grades K-4 may be required to walk up to three-fourth's of a mile along public roads to a ~~bus~~ school vehicle stop.

Students in grades 5-12 may be required to walk up to one and one-half miles along public roads to a ~~bus~~ school vehicle stop.

EDUCATIONALLY ~~HANDICAPPED~~ Disabled:

Educationally ~~handicapped~~ disabled students will be furnished suitable transportation if warranted by the student's individual education plan.

Educationally ~~handicapped~~ disabled students placed in out of district programs will be furnished suitable transportation from home to program.

APPEALS:

Parents may appeal decisions affecting their child's transportation. An appeals procedure will be part of transportation regulations.

Legal Reference: RSA 193:12

Cross Reference: JFCC – Student Conduct on School Buses

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BHC Previously BID
Review Policy Committee: January 15, 2014 School Board First Read: February 12, 2014	Page 1 of 1 Category: Optional

BOARD-EMPLOYEE COMMUNICATIONS

The official line of communication between the Oyster River School Board and school staff is through the Superintendent. *It is understood that staff will address all concerns at the building/department level to their principal or director, then the assistant superintendent or business administrator and finally to the superintendent before addressing concerns directly to the Board. When staff choose to speak to the Board, they must address whether they are speaking as staff members and whether they've addresses their concerns to their supervisor or director.* The Superintendent is responsible for keeping school staff informed about the Board's goals, initiatives and concerns. School staff are also invited to attend Board meetings so that they can observe Board deliberations first-hand. The Superintendent is also responsible for keeping the Board informed about activities in the schools and input from school staff regarding issues of concern.

It is understood that Board members and staff share a keen interest in the schools and in education generally, and it is expected that they may discuss educational trends and issues of interest in the schools on an informal basis. However, all parties should keep in mind that individual Board members have no authority to act except when they are convened in a legal meeting of the Board. Staff are expected to use the communication channels provided through Board policies and other means to address specific complaints or issues of interest.

Cross Reference: BBAA – Board Member Authority
 BG – Board Policy Development
 BEDH – Public Participation at Board Meetings
 KI – Visitors to the Schools

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BGF
School Board First Read: February 12, 2014	Page 1 of 1 Category: Recommended

SUSPENSION OF POLICIES

The policies of the Oyster River Cooperative School Board are subject to suspension only upon a majority vote of the entire Board membership at a meeting for which the proposed suspension has been described in writing, or upon a unanimous vote of the entire Board membership when no such written notice has been given.

Those Board policies which pertain to the internal operations of the Board are subject to suspension only upon a two-thirds vote (5 members) of all members of the Board at a meeting for which the proposed suspension has been described in writing, or upon a unanimous vote of the entire Board membership when no such written notice has been given. The reason for suspending such policy shall be clearly noted in the School Board Minutes.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JFABB
Policy Committee Review: January 29, 2014 First Read School Board: February 12, 2014	Page 1 of 1 Recommended

FOREIGN EXCHANGE STUDENTS – Participation in Graduation Activities

Definition: A foreign exchange student is defined as one who is enrolled at Oyster River High School via a recognized and approved exchange program, e.g.— such as American Field Service (AFS), Japanese Foundation of Intercultural Exchange (JFIE), Educational Foundation for Foreign Study (EF), etc.

Foreign exchange students who are enrolled in full-time year-long programs, and are returning to their home countries following the completion of one academic year may be allowed to participate in the graduation ceremony and receive a certificate of program completion from ORHS at the discretion of the principal and superintendent. Students being granted the privilege of participating in graduation must have maintained good academic and behavioral standing at ORHS and have fulfilled all of the requirements of their individual exchange program.

Cross Reference:

Policy IKF – Graduation

Policy IKFC – High School Diploma- Alternative Program

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: KCD
Review by Policy 01/29/14 School Board First Read: February 12, 2014	Recode from KH Page 1 of 1 Category: Optional

GIFTS TO THE SCHOOLS

The Oyster River School Board wishes to encourage gifts, donations, and acts of generosity on the part of citizens, groups of citizens, or other sponsors in the community. However, to ensure the proper handling of such gifts and to discourage both advertising by means of the gift and unwarranted solicitations of such gifts by members of the staff, the following procedures are established:

Governing Principles:

- The **primary** purpose of accepting gifts is to benefit the schools and the students, not to promote specific products or services. **Any acceptance and recognition of products or service will follow District policies and guidelines.**
- Gifts to the schools will not be accepted when they are in conflict with or endorse values that are in conflict with school district principles, policies or plans.

Authorization:

- Individuals or organizations desiring to contribute supplies or equipment must consult with the Superintendent regarding the acceptability and timing of such contributions.
- Contributions of equipment or services that may involve major costs for installation or maintenance or initial or continuing financial commitments of school funds shall be presented to the Superintendent for consideration and approval.
- Any gift of ~~\$5000~~ **\$500** or less offered to the schools will be considered for approval by the Superintendent. A description of the gift, the reason for its offer, and its use and need shall be reported to the School Board or its agent. A gift greater than ~~\$5000~~ **\$500** must be approved by the School Board as well as any other gift deemed appropriate by the Superintendent for School Board approval.

Recognition of gifts:

- ~~Appropriate~~ **A**cknowledgment of ~~major~~ gifts will be made by the School Board.

Conditions Upon Acceptance:

- Equipment contributed to the schools becomes the property of the district and is subject to the same controls and regulations that govern the use of other school-owned property.
- In lieu of specific instructions, the school principal shall determine the use of a money gift, grant, or bequest.
- Gifts to the school district become the property of the district and are subject to the same controls and regulations that govern the use of all district-owned property.
- Donations of equipment shall be added to the district's inventory provided it is operative at the time of donation and meets an educational purpose of the district. Gifts which meet the definition of a fixed asset as outlined in district policy DID, inventories must be added to the school's fixed assets inventory.
- Any purchase to be funded by a cash donation must be processed in accordance with district policy.
- Any gift rejected by the School Board or the Superintendent shall be returned to the donor or the donor's estate within 60 days, with a statement indicating the reason for the rejection of the gift.
- A letter of gratitude will be sent to the donor for accepted gifts from the School Board.

Restrictions of Advertising:

- See policy on advertising. (KHB – Advertising in the Schools).

Cross Reference: DID – Fixed Assets
KHB – Advertising in the Schools

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: KHB
Reviewed by Policy Committee: 1/29/14 Recode from KJ School Board First read: February 12, 2014	Page 1 of 1

ADVERTISING IN THE SCHOOLS

Neither the facilities, the name, the staff, nor the children of the Oyster River Cooperative School District schools, school system, not any part thereof shall be employed in any manner for advertising or otherwise promoting the interests of any commercial or other non-school agency or organization except that;

- The school may cooperate in furthering the work of any nonprofit, community-wide social service agency, provided that such cooperation does not restrict or impair the educational program of the schools.
- The school may use films or other educational materials bearing only simple mention of the producing or sponsoring firm.
- The school may participate in radio or television programs under acceptable commercial sponsorship when such participation is supplementary or beneficial to the program of the schools.
- The Superintendent may, at his/her discretion, announce or authorize to be announced any lecture or other community activity of particular educational merit.
- The school may, upon approval of the Superintendent, cooperate with any governmental agency in promoting activities in the general public interest which are nonpartisan and non-controversial and which promote the education or other best interests of the pupils.
- The school may, upon approval of the Superintendent, accept financial or equipment resources in return for recognition of the donor at the athletic venue during that athletic season.
- The school may, upon approval of the superintendent or designee, accept financial or equipment resources in return for short-term or permanent recognition of the donor(s). Short-term recognition will be accepted by the principal or athletic director with superintendent approval, for a limited period of time during a District event. Any permanent recognition of a donor(s) will require School Board approval.
- No fundraising activities will be done without prior superintendent approval.
- School publications may accept and publish paid advertising under established procedures.
- Promotional literature will not be distributed through the schools except for recognized educational and youth-oriented organizations.

Cross Reference:

KCD – Gifts to the Schools
AC – Non-Discrimination & Equal Opportunity
JJE – Student Fund Raising Activities

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JJE
Date of Adoption: March 26, 1987-Replaced 2/12/14 School Board First Read: February 12, 2014	Page 1 of 1 Category: Optional

STUDENT FUND RAISING ACTIVITIES

The Oyster River Cooperative School Board recognizes that students may wish to engage in fundraising activities. All such fundraising activities require prior approval of the Superintendent.

Student fundraising activities must be for the support of the school mission, Fundraising will not be school sponsored unless it is approved by the superintendent. All fundraising money must be deposited in the school activity accounts which shall be maintained according to standards and procedures established by the superintendent or his/her designee, and those accounts shall be audited annually.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JJE-R
Policy Committee Review: 5/4/10 & 7/13 & 1/29/14 School Board First Read: February 12, 2014	Page 1 of 2

FUNDRAISING ACTIVITIES - Procedure

It is the intent of the School Board to provide, through the normal budget process, the facilities and resources necessary to support and achieve the educational mission and goals of our schools. Through community involvement, the Board recognizes that appropriate fundraising activities can enrich the educational opportunities and resources available to students and enhance school facilities and equipment. Fundraising activities by students, school-affiliated organizations and community groups in support of the schools must be approved in advance by the administration and comply with the following guidelines. The Superintendent has the authority to develop any administrative procedures necessary to implement this policy.

Fundraising Guidelines

- A. Guidelines Applicable to All Fundraising Activities
1. Fundraising activities must not interfere with the educational program.
 2. The use of instructional time to promote or participate in fundraising activities is discouraged and will be approved only in unusual circumstances.
 3. No student shall be required to participate in fundraising activities as a condition of participating in a required school program.
 4. All students participating in fundraising activities must be supervised by an adult.
 5. Students in the elementary grades are prohibited from participating in fundraising activities involving door-to-door solicitations. Students in middle school are prohibited from participating in fundraising activities involving door-to-door solicitations unless there is parent approval and supervision. Students in high school are prohibited from participating in fundraising activities involving door-to-door solicitations unless there is parent approval.
 6. Fundraising activities that render a service or product for contributions received are preferred to requests for direct cash donations.
 7. No money may be raised or collected, or binding commitments made to suppliers of any goods or services associated with a fundraising activity, until the activity has been approved.
 8. The school unit and/or school name, logo or other insignia may not be used for fundraising purposes without specific approval.
 9. Fundraising activities must comply with federal, state, and local laws, including those related to the school nutrition program and games of chance, and all applicable Board policies and school rules.
 10. Revenue and expenditure reports for each activity must be submitted to the principal. All fundraising activities shall be subject to the district's accounting and auditing procedures.
 11. Each principal shall maintain a fundraising calendar and organizers are encouraged to schedule activities as far in advance as possible. The principal has the discretion to deny approval of activities if activities overlap or otherwise place an undue burden on the school unit and/or the community.
- B. Guidelines Applicable to Activities Involving Alterations/Additions to School Unit Property

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1. Any fundraising that will result in alterations or additions to district facilities or property must be approved by the Superintendent and the Board.
2. Any fundraising activity involving permanent donor recognition (such as installation of engraved bricks, tiles, signs, plaques, etc.) shall:
 - a. Include only the donor name (first and last name) or the name of the person the donor is honoring; or
 - b. In the case of a business, only the business name. Businesses selling services or products not legal for students to purchase or otherwise inappropriate to the public school setting will not be allowed.
 - c. The school unit reserves the right to review and refuse any submission which, in the judgment of administrators, is not appropriate to the public school setting or which includes messages of a personal, political, social or religious nature. Fundraising activities are not intended to create a public forum.
3. Any fundraising activity that involves the installation of art work or any other items created by individuals or groups is subject to any school guidelines for such work.
4. Any items installed or affixed to school property become the property of the school unit. The school unit has complete discretion to remove or replace any item that is damaged, destroyed, becomes outdated or when the area is renovated or remodeled.

Approval Process

1. The person responsible for the proposed fundraising activity must complete a fundraising request form and submit it to the building principal.
2. The principal will review the request to see if it meets the fundraising guidelines and any applicable school rules.
3. No significant fundraising activities will be done without prior superintendent approval.
4. The principal will notify the organizer within a reasonable time as to whether the activity is approved or denied.
5. The principal will provide the Superintendent with a copy of all fundraising requests and the principal's decision.
6. If a principal denies a request, the organizer may ask the Superintendent to review the request. The Superintendent's decision is final.
7. As noted above, all fundraising requests that may involve alterations or additions to school unit property must be approved by the Superintendent and the Board. The Board's decision is final.

Cross-Reference: IGDB – Management of Funds
KF – Use of Building and Facility
KHB – Advertising in Schools

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: CBI
Reviewed by Policy Committee: 1/29/14 previously CBG School Board First Read: February 12, 2014	Page 1 of 1

EVALUATION OF THE SUPERINTENDENT

The superintendent is the executive head of the public schools and shall be responsible for planning and administering their affairs to statutory requirements, the regulations of the State Board of Education, and the policies of the Oyster River Cooperative School District.

The superintendent shall develop and maintain a system of public schools capably staffed to provide quality education and supportive services. The superintendent shall provide, develop, and implement the procedures to achieve educational objectives with the administrative unit.

In performance of these duties, the superintendent shall be directly responsible to the Oyster River Cooperative School Board.

The school board shall evaluate the superintendent on an annual basis by February 15 utilizing the criteria established under CBI-R. ~~A three person Superintendent's Evaluation Committee shall be appointed and chaired by the school board chairperson. By November 15~~ The Board shall direct the superintendent ~~shall to~~ furnish the committee with a written self-assessment which addresses the performance areas as outlined in CBI-R in a timely manner. ~~The committee shall develop an evaluation statement for review by the full board, making amendments as necessary based on input from board members. The evaluation will be officially accepted by the full board and transmitted by December 30 to the superintendent who will be given the opportunity to discuss the evaluation with the full board and to attach a response to his/her evaluation.~~

Through evaluation of the superintendent, the board will strive to accomplish the following:

- Clarify for the superintendent his/her role in the school system as seen by the board.
- Clarify for all board members the role of the superintendent in the light of his/her job description and the immediate priorities among his/her responsibilities as agreed upon by the board and the superintendent.
- Develop harmonious working relationships between the board and superintendent.
- Provide effective administrative leadership for the school system.

The board will provide the superintendent with periodic opportunities to discuss superintendent/board relationships and will inform him/her at least annually of its assessment of his/her performance.

Cross Reference: CBI-R – Evaluation of the Superintendent - Procedure

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: CBI-R
Date: March 1, 1990 Date of Revision: May 20, 1998 Code Revision: November 18, 2009-previously CBG-R Reviewed by Policy Committee: January 29, 2014 - No Change	Page 1 of 3

EVALUATION OF THE SUPERINTENDENT

The superintendent, in developing his/her self-assessment report, and each board member, in providing the chair with his/her assessment of the superintendent's performance, will use the following criteria:

PERFORMANCE AREAS

Relationship with the Board

- Keeps the board informed consistently through oral and written communications on important issues and needs of the school district.
- Anticipates sensitive issues and acts proactively to minimize potential difficulties.
- Offers professional advice/recommendations on items requiring school board action or review.
- Feels free to openly express an opinion on a matter under discussion by the school board until a final decision has been reached; then implements the decision in a timely and effective manner regardless of any previously held view.
- Is knowledgeable of, adheres to, and enforces all policies and fulfills all directives of the Oyster River Cooperative School Board.
- Respects the school board's policy making authority and responsibility.
- Alerts board when new policies are needed or old policies need updating.
- Participates actively in the contract negotiations process.
- Deals with each board member equally and refrains from public criticism of board members.

Community Relations

- Keeps the community informed of school district plans, programs, and achievements.
- Demonstrates sensitivity and responsiveness to parental concerns
- Actively solicits participation by community members in the decision-making process whenever appropriate.
- Exhibits awareness of and responds to community concerns as they relate to the school district.
- Works effectively with news media.
- Accepts opportunities to attend or participate in community sponsored activities/organizations whenever possible while balancing other responsibilities or priorities.
- Fosters positive relationships and good communication with community leaders.

Staff/School Relations

- Develops sound personnel practices including, but not limited to, the assessment of staffing needs, nomination of best qualified candidates, assignment of staff, definition of duties, reviewing the evaluations of district staff, and evaluating central office administrative staff and building principals.
- Treats all personnel fairly and impartially while demanding high levels of performance.
- Adheres to all federal and state regulations that govern employment activities.
- Oversees a workable program for staff evaluation.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: CBI-R
Date: March 1, 1990 Date of Revision: May 20, 1998 Code Revision: November 18, 2009-previously CBG-R Reviewed by Policy Committee: January 29, 2014 - No Change	Page 2 of 3

EVALUATION OF THE SUPERINTENDENT (continued)

- Organizes and promotes an effective program for professional growth.
- Delegates responsibility/work effectively.
- Establishes clear performance expectations to all with whom he/she works.
- Implements goal setting as a strategy to improving classroom performance.
- Deals with personnel issues impartially and objectively, within a timely manner.
- Keeps informed of current conditions and needs at each of the buildings through good communication with administrators.
- Maintains a high visibility within the schools' facilities.
- Promotes positive morale.
- Readily accepts and abides by the mandates of district employee contracts.

Educational Leadership

- Keeps focus of education on improving student learning.
- Exhibits genuine concern for student welfare and achievement.
- Presents, coordinates and evaluates an effective measurement process for student achievement.
- Possesses awareness of innovative methods for enhancing student achievement.
- Provides leadership in the study and development of curriculum options.
- Promotes and supports efforts to establish and improve K-12 curriculum development.
- Participates with staff, board, and community in the development of educational curriculum, priorities, and opportunities.
- Requires school programs and support services to reflect sound educational practices.
- Resists pressure to take actions contrary to the best interests of students.
- Accepts proposals for educational change from inside and outside the educational community.
- Keeps informed about current developments and research in education and student learning.
- Is knowledgeable of and adheres to all applicable state and federal laws/guidelines.

Fiscal Management

- Uses well designed, user friendly and effective budget reporting procedures.
- Develops and recommends the annual budget to the school board within stated school board objectives.
- Maximizes the use of all available resources.
- Monitors the ongoing physical/financial needs of the school system.
- Provides leadership in identifying, planning, and implementing capital improvements.
- Assures that school facilities are maintained in an optimal cost effective manner.
- Regularly provides financial reports to the school board.
- Oversees the district's equipment inventory and procurement process, ensuring that bid processes are consistent and cost efficient.
- Implements and adheres to the budget as directed by the school board.
- Administers expenditures consistent with appropriations.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: CBI-R
Date: March 1, 1990 Date of Revision: May 20, 1998 Code Revision: November 18, 2009-previously CBG-R Reviewed by Policy Committee: January 29, 2014 - No Change	Page 3 of 3

EVALUATION OF THE SUPERINTENDENT (continued)

Personal Qualities

- Is respected in the schools, community, and profession.
- Works well with others.
- Is suitably attired and well groomed.
- Communicates clearly and effectively.
- Is poised and effective in a crisis.
- Maintains good physical and mental health.

Goals and Objectives

- Assists the school board in the development of attainable goals and objectives.
- Develops effective programs/procedures to achieve both short and long term goals within established time frames.
- Monitors progress toward goals and informs school board.
- Establishes personal goals and monitors progress toward achievement.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: FF
Reviewed by Policy Committee: 2/4/14 School Board First Read: February 12, 2014	Page 1 of 1 Category: Optional

NAMING OF FACILITIES

District Buildings/Facilities:

In the naming of buildings/facilities, the board will defer to the superintendent and administration. The source of funding will be a consideration and the School Board will have final approval. ~~appoint an advisory committee to provide recommendations to the Board.~~

- ~~1. The name should be easily identifiable with the school.~~
- ~~2. The name should not be in conflict with the names of other schools in the system.~~
- ~~3. If possible, the name should relate to the geographical area of the school, but, most important, it should have significance for the students of the school.~~
- ~~4. The names of people, particularly living people, should be avoided.~~

School Facilities

~~The board recognizes that rooms, equipment, and materials within the schools, including athletic fields, will not be names.~~

Other Buildings

~~In the naming of other buildings in the district, the board will appoint an advisory committee to recommend three names in order of preference. The committee will observe these guidelines:~~

- ~~1. The name should be easily identifiable with the building and its function.~~
- ~~2. The name should not be in conflict with the names of schools or other buildings in the system.~~
- ~~3. If possible, the name should relate to the geographical area of the building.~~
- ~~4. The names of people, particularly living people, should be avoided.~~

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: IKA
Reviewed by Policy Committee: 2/4/14 Previously IK School Board First Read: February 12, 2014	Page 1 of 1

GRADING SYSTEM

~~The belief of the Oyster River Cooperative School District concerning academic achievement as well as children's social growth and development is based on the premise that children have diverse capabilities and individual patterns of growth and learning.~~

~~Therefore, †The Oyster River Cooperative School †Board feels- deems~~ it important that teachers have as much and as accurate knowledge of each student as possible in order to assess his/her needs, growth, and make instructional plans for him/her. ~~Thus a -S~~sharing of information among parent, teacher, and student is essential.

The Superintendent and the building Principals will develop a grading system appropriate ~~to for~~ the grade levels of the respective schools. The grading system will be approved by the Board and published in the Parent-Student Handbooks. All grading decisions shall be made at the building level and the decision shall be final.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JEAB
Policy Committee Review: February 4, 2014 School Board First Read: February 12, 2014	Page 1 of 1

STUDENT DISTRICT PLACEMENT

Oyster River students will attend the school housing the grade to which they have been assigned. At the elementary level a student will attend the school which serves the neighborhood in which he/she resides except as reassignment is necessary because of limited classroom capacity within a building or because of the limitations of efficient transportation, **or when other circumstances warrant it**. Effort will be made to ensure that the student completes the elementary program in the school which he/she initially enters following kindergarten.

~~Parents will be notified of school assignment preceding the opening of the school year.~~

~~Cross Reference: JG – Assignment of Students to Classes and Grade Levels~~

Legal Reference:

NH Code of Administrative Rules, Section ED 302.02(I), Duties of the Superintendent
NH Code of Administrative Rules, Section ED 306.14(a), Instructional Program;
Appropriate Assignment of all Incoming Students

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: KF Previously: KG
School Board First Read: November 7, 2012 School Board Second Read/Adoption: November 14, 2012 Policy Review: February 4, 2014 School Board First Read: February 12, 2014	Page 1 of 2 Category: Recommended

USE OF SCHOOL BUILDINGS AND FACILITIES

The Oyster River School Board accepts the responsibility for making its facilities available to responsible organizations, associations, and individuals of the community for appropriate civic, cultural, welfare or recreational activities which do not infringe upon nor interfere with the conduct and best interests of the school system. Authorization to use school facilities does not connote Board endorsement or approval of the activity or of the sponsoring organization/individual.

General Statement of Activities Permitted:

It is not the intent of this policy to create difficulties or financial burdens for our parents, volunteers, staff, or students who are involved in fund raising or other efforts which enhance student learning and benefit our students provided these activities are approved by the building principal.

Prohibited:

Any activity or organization which:

1. Promulgates any theory or doctrine subversive to the laws of the United States, the State of New Hampshire or any political subdivision thereof.
2. Advocates governmental change by violence.
3. Violates the canons of good morals, manners or taste, or is injurious to the district buildings, grounds or equipment.
4. Is in conflict with school activities or programs.
5. Raises funds for any purpose except as permitted by board policy or special action of the board.
6. Is discriminatory.

Granting of Approval:

The Superintendent of schools or designee is authorized to approve and arrange for scheduling the use of school facilities by applicants satisfying the above requirements.

Right is reserved by the board to revoke any such permit, without liability, should such action be deemed necessary or desirable.

Applicants may be required to submit an explanatory statement declaring that to the best of their knowledge the projected use is within the general policy and is not in violation of prohibited activities noted above.

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USE OF SCHOOL BUILDINGS AND FACILITIES (continued)

Fees:

The Board will approve a schedule of fees for use of school facilities. The Superintendent or designee(s) may grant waivers of fee payment in exceptional cases. The Board intends that recognized parent volunteer groups, such as PTO's, will not be charged fees for use of facilities that have approval of the building Principal and Business Administrator. [Fee schedule will be reviewed as part of the annual budget process.](#)

Certificates of Insurance:

Each application for school rental will include a certificate of insurance for general liability and property damage, the coverage to be as recommended by the district's insurance carrier. The Oyster River Cooperative School District shall be listed on the certificate as an additional named insured.

Damages:

Anyone submitting an application for the rental of school property must assume responsibility for the proper use of the facility and for the conduct of all attending the event. As a condition for permission to use the facility the user must indemnify the school district from any claims which might arise from the use. If any school district property is lost or damaged during usage, the amount of loss or damage will be determined by the superintendent of schools, and a bill for damages (both labor and materials) will be mailed to the applicant of record, who accepts responsibility for payment of damages as a condition for permission to use the facility. In addition, the Superintendent or designee may require the submission of a deposit in advance to cover any potential loss or damage to school district property.

Receipts:

Receipts from fees shall be used for facilities maintenance and operation costs.

Regulations:

Regulations governing this policy shall be posted on the school district web site.

Cross Reference:

- KF-R Guidelines on the Use of School Facilities
- KF-R1 Building Rental Fees
- JLCF – Wellness Policy
- JL – Soliciting Funds
- KFB – Advertising in Schools

Legal Reference: Military Recruitment in high schools

GUIDELINES ON THE USE OF SCHOOL FACILITIES

Use of facilities, owned and operated by the Oyster River Cooperative School District, is governed by federal and state law and by ORCSD policy KG.

Reservations and Arrangements:

1. All use/rental applications shall be made at least 14 days in advance. Reservations are made on a school year basis unless prior approval received by the Superintendent's office. Applications for facility use/rental are available online at our orcsd.com website under Facilities department.
2. A written permit will be issued to the applicant by the Central office and a copy, along with a copy of the regulations governing use, will be sent to all concerned. No reservation will be made until the application is approved by the Superintendent of Schools or his/her designee.
3. If a local organization's request is one with regularly occurring dates, approval may be given for the entire schedule providing it is not among the exceptions in the policy, groups paying rental charges takes precedence. Should a conflict occur because of a school activity, the right is reserved to cancel the permission granted and to arrange a date and time for rescheduling. If a space is reserved, it is with the understanding that it will be used. Any space reserved for an "on hold" basis, must have prior approval by the facilities office.
4. The applicant and the organization shall be held responsible for the proper use of the facility, for the conduct of the persons attending and shall see to it that the activities are confined to the areas requested and hours agreed on the application. In the event that property loss or damage is incurred during such use or occupancy of district facilities, the amount of damage shall be decided by the Superintendent of Schools or his/her designee and a bill for damages will be presented to the group using or occupying the facilities during the time loss or damage was sustained.
5. All applicants for use of district facilities shall hold the Oyster River Cooperative school District free and without harm, from any loss or damage liability or expense that may arise during or be caused in any way by such use or occupancy of district facilities. Individuals requesting to use a facility for non-school event must execute an Oyster River Release of All claims prior to receiving permission to use the facility. Forms for release will be made available by the Facilities office to requesting parties.
6. Users of school facilities must assume responsibility for the safety and protection of the participants, audience, and workmen to the extent required by law. The applicant shall be required to provide Commercial General Liability to use school facilities by providing a written certificate of insurance proving liability coverage and property damage insurance totaling \$1,000,000/\$1,000,000 with the Oyster River Cooperative School District listed on the certificate as an additional named insured.
7. Rental payment checks should be made payable to the Oyster River Cooperative School District. Payment must be received at the District Central Office at least ten days prior to the event. If payment is not made by this date the Superintendent or designee has the authority to cancel the applicants permit.
8. Any additional expenses incurred during the event i.e., custodial, security, media, kitchen help or any other expenses will be billed within two (2) weeks after completion of rental. Payment of services will be expected within thirty days from billing date.
9. Anyone considering renting school facilities and wishing to take measurements or survey the area shall contact the Facilities office to make prior arrangements.
10. Rain date reservation requests will need prior approval of the Facilities Office. ORCSD reserves the right to charge custodial costs and rental fees even if the rain date goes unused.

USER RESPONSIBILITIES AND GUIDELINES ON THE USE OF SCHOOL FACILITIES

Regulations Governing the Use of Facilities:

Persons or organizations violating these regulations may forfeit their rights to further use of school facilities. Sponsoring organizations shall provide sufficient competent adult supervision that has the authority to sign the written agreement and is responsible to the organization seeking permission to use the school facilities. The responsibility for the enforcement and communication of these regulations shall rest with the person(s) or organizations(s) using the facilities. The staff member in charge should ascertain that users are aware of policy and regulations governing use or school facilities.

1. Bring your signed forms or confirmation sheet with you to all practice, activities and games. Please give a copy of this sheet to the person who will be on site for the planned activity.
2. A member of the school staff (administrator, teacher, school board member, custodian, coach, assistant coach, aide, maintenance person) or an authorized program leader (coach, assistant coach, activity director/coordinator) must be present while a school facility is being used. Any organization using school facilities must agree to the assignment of custodial/supervisory personnel for continuous duty during the time stated on the application. Custodian(s) assigned to cover the events(s) will be responsible for locking and unlocking the facility; turning house lights on and off; security; and cleaning any debris left by the renting organization. The rate shall be established by the School Committee.
3. Organizations sponsoring events requiring police and/or traffic control are responsible for making all arrangements for such services directly with the police department. Any time a room, hall or facility is to be used to more than half of its rated capacity, the local police and fire departments must be notified prior to the reservation's being confirmed. Notification is the responsibility of the group or individual renting the school facility. If this is not complied with, the school district reserves the right to cancel the contracted rental agreement. Payments for these services should be made directly to the police/fire department.
4. When schools have been closed because of inclement weather, the facilities will be closed for all use. There is no parking in any of the school parking lots during or after storms for safety, plowing and sand/salting purposes. The schools do not assume the responsibility of contacting groups when such closures occur. School closures will be posted on our website. ORCSD reserves the right to tow any unauthorized vehicle at the vehicle owner's expense.
5. If a school kitchen facility is included in a rental, the rental must be approved by the District Food Service Director. Use of kitchen facilities requires the presence of designated cafeteria personnel. The kitchen area must remain under the direct control of the cafeteria manager because of the expensive equipment, food supplies and rigid sanitation requirements. The rate shall be established by the School Committee.
6. Only facilities explicitly contracted for in the written agreement may be used for an activity.
7. No school building or facility shall be used for any purpose which could result in picketing, rioting disturbing the peace or damage to property or for any purpose prohibited by law.
8. Users have the responsibility for maintaining aisles, doorways and exits free and clear of all obstructions to permit unimpeded emergency access. Users may not construct sets or add decorations unless the materials used can be documented as meeting fire safety code requirements.
9. Users are responsible for emergency evacuation of buildings and publicly announcing the provisions of that plan including the locations of the emergency exits to the attending public prior to the commencement of any activity.
10. Any activity which requires special equipment, a rearrangement of school furnishings, or decorations attached to any building surface, must have the written approval from the school principal prior to scheduling the event. Please show respect for the facility with proper care, usage and respectful language.
11. Consumption of all beverages in the ORHS and the ORMS gymnasiums is prohibited. The consumption of non-alcoholic beverages in other areas of the schools will require the written permission of the principal. Designated area: Cafeteria
12. Use of alcoholic beverages, drugs, tobacco products, profane language, or gambling in any form is strictly prohibited on school property. The use/possession/selling of drugs or other controlled substances on school district property is against federal and state laws. Any person who violates this section shall be guilty of a violation and notwithstanding RSA 651:2 shall be punished by a fine. The Oyster River School Board strongly supports all efforts by law enforcement officials to eliminate drugs in schools.
13. Individuals and/or groups renting school district property must clean the area rented and clear it of their belongings at least 1 hour prior to the next scheduled event. If school is not in session the following day, areas must be cleaned by noon the following day. Oyster River Cooperative School District reserves the right to remove or discard any items left behind at renter's expense.
14. There shall be no changes in the lighting arrangement unless prior permission has been granted by the principal. Under no conditions shall there be any tampering with light controls.
15. Pianos shall not be moved without prior permission of the principal. The cost of tuning the piano for an event will be the responsibility of the renter. Pianos must be returned to the condition it was in prior to the event.
16. The possession of firearms or other weapons on school district property is prohibited.
17. Rental contracts are made with the person(s) or organization listed on the application only. The subletting of school facilities is prohibited.

18. Users who have permission to enter the building on weekends or during school breaks are responsible for the activation/deactivation of school alarm systems and accept full responsibility as a result of their negligence.
19. The use of school parking facilities in conjunction with a school facility rental is strictly on a first come - first served basis. Regular school business always takes precedence. At no time may fire lanes and emergency exits, or handicapped parking spaces and entrances, be blocked by vehicles. Vehicles are not permitted on athletic fields or grass areas at any time. Illegal parking may result in vehicles receiving tickets, warning tags or towing at the vehicles owner's expense.
20. Non-profit groups requesting a waiver shall complete a waiver form. All waivers of fees shall require a review and demonstration of financial need.
21. Table placement at district events shall not be set up as to interrupt the normal flow of pedestrian traffic into or out of an event.

Fields

1. At times, conditions of the high school fields may warrant closure. When this occurs, all activities for field use will be cancelled. Groups will be notified of closure as soon as possible.

Gym/Auditorium

1. No objects are to be fastened to, or dragged across the gymnasium floor.
2. No tape shall be applied to the gymnasium floor, walls, or bleachers.
3. Preliminary reservations requests will be accepted until June 15th for the following school year. The schedule will be confirmed during the last week in June, or after the school district calendar has been approved by the school board. The schedule will be finalized in early July, after which additional reservation requests will be accepted and scheduled if the requested dates are available.
4. Gymnasium systems (bleachers, floor protective tarps, scoreboard, adjusting basketball hoops, operating divider curtains, sound system, floor protective covering) can only be operated by individuals approved by the Oyster River School District. Fees are set by the school committee.
5. Auditorium systems (stage rigging, lighting, audio & video) can only be operated by individuals approved by the Oyster River School District. Fees are set by the school committee.
6. Typically for non-theatrical events the auditorium may only be reserved for the day of the event. For theatrical productions, the auditorium may be reserved for a period of one week concluding the night of the final performance. Exceptions to this will be considered depending on the nature of the event, and demand on the auditorium.
7. All equipment, props, etc., owned by the renting organization must be removed from the premises the evening of the last performance, unless other arrangements have been made with the facilities office. Storage space in the auditorium is extremely limited and only available while the auditorium is reserved by the renting organization (for a theatrical production the load in would be no earlier than one week before the final performance unless other arrangements have been made in advance through the Facilities office).
8. The availability of auditorium equipment and systems for any particular use is subject to the approval of the School Principal.
9. Food, beverages and other items may be sold in the ticket booth/concession stand but are not permitted in the seating area.
10. Props, backdrops, etc. may only be hung in a safe manner according to the intended use of stage rigging and sets. No objects are to be fastened to the stage curtains. No objects are to be hung from the sprinkler pipes. No objects are to be fastened to the stage floor or walls. The Theatre Technician in conjunction with the Facilities Director has authority to ensure the safety of all scenery, props, equipment, etc., and to require the removal of the unsafe material or modifications to satisfy safety needs.
11. Only gaffers or spike tapes, supplied by ORCSD, or Glow tape approved by the Theatre Technician shall be applied to the stage floor. No other tape (masking or duct) shall be used. Duct tape will not be allowed in the gym/auditorium at any time. Painting of any kind must be approved by the Facility Director.

Time Limits

During a school day, permission for use of facilities may not be granted until **3:00 P.M.** and may not extend beyond **10:00 P.M.**

All facilities must be cleared within thirty minutes of closing time indicated on the application.

Cancellation:

Request for cancellation must be received at least 24 hours in advance (weekend events 48 hours) of agreed upon starting time. Failure to cancel shall obligate the applicant to pay the custodial service fee and any other expenses incurred. Cancellations can be made by contacting the Facilities Office. Verification of cancellation must be established by a Facilities staff member.

Cancellation of permission to use school facilities may be ordered by the Superintendent or his/her designee and/or Oyster River School Committee whenever such action is deemed in the best interest of the school district. As much notice as possible will be granted. (Reminder: Postponement of school events may cause sudden change in use of facilities.)

Fees for Use of School Facilities

A schedule of fees shall be published before the beginning of each school year.

GROUPS

No fee for the use of school facilities will be charged for activities sponsored by the following:

A. In-House/School District

1. The individual schools or school districts.
2. School related organizations (PTO, Teachers' Guild, etc.).

No fee other than insurance costs for the use of school facilities will be charged for activities sponsored by the categories listed below. This assumes that school personnel are on hand during the time the building is in use. If school personnel are needed during times outside normal work schedules, the cost of these personnel shall be borne by the user. Such cost shall be published before the beginning of the school year. The cost of any non-school personnel shall also be borne by the user.

B. Community/Municipality Based in the Oyster River School District

1. Youth groups (ORYA, Boy/Girl Scouts, 4-H, etc.).
2. Community service organizations (Lee Historical Society, Red Cross, League of Women Voters, etc.).
3. Local government (elections, town meetings, budget hearings, etc.).

For the following groups, a custodial, equipment, and/or room rental fee will be charged at a rate set by the School Board.

C. Outside Groups/Non profit (proof may be required 501(c)3 Certificate of Tax Exemption)

1. Any group that does not fall in the above listed category and any groups not sponsored by the Oyster River School District.

D. Outside Groups For Profit

Rental Priorities

If there is a conflict in the scheduling of events in school facilities, consideration will be given in the following order:

1. Use for Oyster River student activities.
2. Use for youth of the Oyster River communities.
3. Use for Oyster River community's recreational programs.
4. Use for educational, cultural, civic and/or governmental programs.
5. All other acceptable uses.

Community Emergencies

The board recognizes the role of the school facilities in times of community emergencies and will make suitable facilities available to such recognized agencies as the Red Cross and Civil Defense. Such needs supersede any and all rental arrangements.

(Revised November 9, 1999)

I have read and understand the Oyster River School District's "Use of School Facilities and Guidelines" and agree to the terms and conditions stated in the policy.

Typed/Printed Name: _____

Signature & Date _____

Cross Reference:

KF-Use of Buildings and Facilities

KF-R1 - Building Rental Fees

JLCF - Wellness

BUILDING RENTAL FEES

School Board Approval: November 14, 2012 KF-R1

OYSTER RIVER COOPERATIVE SCHOOL DISTRICT**STAFF FEES:**

Custodial Fee	\$40.00 per hr. minimum charge 3 hrs.
Kitchen Fee	\$40.00 per hr. minimum charge 3 hrs.
Auditorium Tech Fee	\$25.00 per hr. minimum charge 3 hrs.
Application Fee	\$25 per event

Audio/Visual

Audio/Visual	\$20.00 per day
Piano	\$50.00 per day
Tables and Chairs	\$10 per table \$1 per chair
Gym Floor Cover Tarp	\$800 per set up and breakdown

SCHOOL RENTAL FEE**SEATING CAPACITY****Non Profit
Outside
District****Profit
In/Outside
District****MOHARIMET SCHOOL**

Multi-Purpose Room/Stage	336(lecture style)174(with tables/chairs)	\$200	\$500
Multi-Purpose Room/Cafeteria	336(lecture style)174(with tables/chairs)	\$125	\$200
Kitchen		\$75	\$100
East Commons	50	\$75	\$150
West Commons	50	\$75	\$150
Library	44	\$100	\$200
Sports Field		\$20 (per hr min)	\$75 (per hr min)
Classroom	30	\$50	\$100

MAST WAY SCHOOL

Multi-Purpose Room/Stage	250(lecture style)134(with tables/chairs)	\$200	\$500
Cafeteria	225(lecture style)170(with tables/chairs)	\$125	\$200
Kitchen		\$75	\$100
North Commons	40	\$75	\$150
Library	44	\$100	\$200
Classroom	30	\$50	\$100
Sports Field		\$25	\$75
		\$20 (per hr min)	\$75 (per hr min)

MIDDLE SCHOOL

Gymnasium	1170(w/o bleachers)550(with tables/chairs)	\$250	\$650
Cafeteria	428(lecture style)200(with tables/chairs)	\$125	\$200
Kitchen		\$40	\$100
Multi-Purpose Room/Stage	336(lecture style)174(with tables/chairs)	\$225	\$500
Library	64	\$100	\$200
Classroom	30	\$50	\$100
Open Field		\$175 (per hr min)	\$200 (per hr min)
Softball Field		\$175 (per hr min)	\$400 (per hr min)

HIGH SCHOOL

Auditorium/stage & Music Room	523 seats	\$350	\$850
Gymnasium	1000(w/o bleachers)467(with tables/chairs)	\$350	\$750
Multipurpose Room/Stage		\$225	\$500
Locker Rooms		\$50	\$50
Cafeteria	428(lecture style)200(with tables/chairs)	\$100	\$200
Kitchen		\$75	\$100
Library	64	\$100	\$200
Music Room	40	\$125	\$225
Classroom	30	\$50	\$100
Varsity Soccer Field		\$200 (per hr min)	\$450 (per hr min)
JV Soccer Field		\$175 (per hr min)	\$400 (per hr min)
Field Hockey Field		\$175 (per hr min)	\$400 (per hr min)
Baseball Field		\$175 (per hr min)	\$400 (per hr min)
Softball Field		\$175 (per hr min)	\$400 (per hr min)
Tennis Courts		\$75 (per hr min)	\$200 (per hr min)

Groups with less than 75% of Lee, Durham, Madbury residence will be charged \$5 per person per season per sport.

IRS Tax Exempt Certificate may be required to substantiate non-profit.

When there are two events held: one in the afternoon and one in the evening - a separate fee is charged for each event, providing there is an admission fee charged for each event.

Note: Use of gymnasiums or fields for basketball or other recreation type of activity by locally sponsored groups will be charged a flat rental fee as follows:

High School \$ Middle School \$ Mast Way and Moharimet \$

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: GCO
Policy review: February 4, 2014 School Board First Read: February 12, 2014	Page 1 of 1 Category: Priority

TEACHER PERFORMANCE AND EVALUATION SYSTEM

The Oyster River Cooperative School Board will adopt and the superintendent will implement a teacher performance and evaluation system. The performance and evaluation system will include procedures, evaluation criteria and other components necessary to evaluate certified teaching personnel. Such procedures, criteria and components may be included as an appendix to this policy.

The School Board will involve teachers and principals in the development of this policy and its corresponding appendix by providing such teachers with notice and an opportunity to comment on their provisions. However, all final decisions relative to evaluation procedures, criteria and components will remain with the School Board.

Legal Reference:

- RSA 189:1-a Duty to Provide Education
- RSA 189:14-a Failure to be Renominated or Reelected
- NH Code of Administrative Rules, Section ED 302.02(n), Substantive Duties of Superintendents
- NH Code of Administrative Rules, Section Ed. 304.01(b), Substantive Duties of School Principals

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JG Category: Priority
DRAFT to Policy Committee: May 9, 2011 Policy Committee: December 12, 2012 First Read School Board: February 6, 2013 School Board Second Read/Adoption: March 13, 2013 DELETED School Board: February 12, 2014	Page 1 of 1

ASSIGNMENT OF STUDENTS TO CLASSES AND GRADE LEVELS

All students who are included under the compulsory attendance law must be enrolled and required to attend all classes prescribed by the state and the district unless exempt by the state. Such assignments will be made by the principals of each building.

Students transferring into the school district will be placed in the grade level and class that best meets the student's needs, after review of the records from the student's prior school, and after consultation between the building principal and the student's parents/legal guardian.

Students receiving special education services will be placed in accordance with applicable law.

Cross Reference:

JEAB – School Assignment (Student District Placement)

Legal References:

NH Code of Administrative Rules, Section Ed 302.02(1), Duties of Superintendent
NH Code of Administrative Rules, Section Ed 306.14(a), Instructional Program;
Appropriate Assignment of All Incoming Students

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: GCO
Date of Adoption: September 21, 1988 Remove 2 nd Code/Consolidate 2/Recode/Title Change First Read School Board: April 18, 2012 Code and Title Change Adopted School Board: May 2, 2012 Previously GCN/AFC DELETED School Board: February 12, 2014 (Replaced)	Page 1 of 1

EVALUATION OF PROFESSIONAL STAFF/ADMINISTRATORS

The Board intends to seek and maintain the best qualified staff to provide quality education for students. In keeping with this goal, there will be an ongoing appraisal of the performance of staff to provide:

1. A systematic process whereby all staff members may increase the effectiveness of their services, using the available professional resources.
2. Opportunity for all staff members to analyze their strengths and weaknesses as they relate to the teaching-learning process and to discuss objectively the contributions they have made to the school system.
3. Opportunity for the administrative staff to analyze the strengths and weaknesses of individual staff members and to use this knowledge to develop supervisory service to assist individuals in developing objectives to improve their competence. These may relate to the teaching-learning process and/or other professional responsibilities.
4. Effective means by which administrators may make recommendations concerning the continued employment of personnel, the granting of an increment, and/or other recommendations to the School Board.
5. Identification of incompetent staff.
6. Identification of superior staff who should receive public recognition.

All administrators will be formally evaluated on an annual basis by the superintendent or his/her designee. The written evaluation report shall be filed with the superintendent.

Evaluation of all professional staff will be conducted by the Superintendent and/or such other persons as s/he may designate.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JJE
Date of Adoption: March 26, 1987 Code and Title Change Adopted School Board: May 2, 2012 Previously: IGDF DELETED School Board: February 12, 2014 - Replaced	Page 1 of 1

STUDENT FUND RAISING ACTIVITIES

The board recognizes the need for approved student organizations to generate funds through the sale of products or services. However, the board discourages student groups from excessive solicitations. The board believes the decision as to the type and frequency of fund raising activities rests with the building principal.

In fund raising by student organizations, the following regulations shall apply:

1. Any fund raising activity by a student organization must have prior approval of the organization advisor and principal.
2. School clubs, music groups, etc. may be involved in fund raising activities, but should keep in mind a traditional district commitment to avoid competition with local merchants and to patronize, when feasible, local merchants when obtaining merchandise for sale.
3. When organizing fund raising projects, emphasis should be placed on service-type projects where talents of students are used in positive, developmental ways.
4. There shall be no door-to-door canvassing.
5. All sales activities conducted off school premises should be limited to a short duration period, such as three or four days.
6. When commercial products are involved, a reasonable profit commensurate with the time and effort involved should be expected. A reasonable amount of technical assistance from the firm involved should be expected. Agreements between firms supplying fund raising products and student groups should be in writing.
7. The principal and organization advisor shall develop procedures for responsible handling of monies involved.
8. The organization advisor shall be responsible for ensuring that the spirit of this policy is enforced.